

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ

**This meeting
will be filmed.***



**Central
Bedfordshire**

please ask for Sandra Hobbs
direct line 0300 300 5257
date 10 May 2017

NOTICE OF MEETING

ANNUAL COUNCIL

Date & Time

Thursday, 18 May 2017 6.30 p.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the COUNCIL

***MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING***

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AGENDA

Prayers

The Reverend Dr Bernard Minton, Team Vicar of Linslade will take prayers.

1. **Apologies**

Apologies for absence to be received.

2. **Election of Chairman 2017/18**

To elect the Chairman of the Council for the municipal year 2017/18. The retiring Chairman will call for nominations for Chairman and each nomination must be seconded. Members may speak in support of nominations.

(Note: In accordance with Council Procedure Rule No. 21.7, if more than one nomination is received, a vote by show of hands will be conducted.)

The elected Chairman to sign and read out the Declaration of Acceptance of Office.

3. **Election of Vice-Chairman 2017/18**

To elect the Vice-Chairman of the Council for the municipal year 2017/18. The Chairman will call for nominations for Vice-Chairman and each nomination must be seconded. Members may speak in support of the nominations.

(Note: In accordance with Council Procedure Rule No. 21.7, if more than one nomination is received, a vote by show of hands will be conducted.)

The elected Vice-Chairman to sign and read out the Declaration of Acceptance of Office.

4. **Minutes**

To approve the minutes of the Council meeting held on 20 April 2017.

(Attached pages 5 to 10)

5. **Members' Interests**

To receive from Members any declarations of interest.

6. **Chairman's Announcements and Communications**

The Chairman to announce any matters of communication.

7. **Leader of the Council's Announcements and Communications**

The Leader of the Council to announce any matters of communication.

8. **Questions, Statements and Deputations**

To receive any questions, statements and deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution. (This session will be held at the Chairman's discretion and will normally last no longer than 15 minutes.)

9. **Appointment of Members, Chairmen and Vice-Chairmen to Committees and other Council Bodies 2017/18**

The report outlines the requirements for appointments to committees and other Council bodies, including political proportionality. **Nominations from Group Leaders will be circulated separately (Appendices B-D).**

(Attached at pages 11 to 22)

10. **Composition of the Executive and Scheme of Delegation of Executive Functions**

The Leader of the Council to report any changes to the composition and responsibilities of the Executive for the forthcoming year and to agree the scheme of delegation as set out at parts E2 and H3 of the Constitution. **Appendix A Portfolio roles and names of the Executive and Deputy Executive Members will be circulated separately.**

(Attached at pages 23 to 25)

11. **Leader of the Council's Annual Report**

To receive an annual report from the Leader of the Council outlining policy priorities for the coming year.

CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **COUNCIL** held in the Council Chamber, Priory House, Monks Walk, Shefford on Thursday, 20 April 2017.

PRESENT

Cllr D Bowater (Chairman)
Cllr Mrs C F Chapman MBE (Vice-Chairman)

Cllrs	Mrs A Barker	Cllrs	Ms A M W Graham	Cllrs	I Shingler
	R D Berry		Mrs D B Gurney		P Smith
	M C Blair		Cllr Mrs C Hegley		B J Spurr
	A D Brown		J G Jamieson		R C Stay
	J Chatterley		R W Johnstone		Mrs T Stock
	Mrs S Clark		J Kane		T Swain
	K M Collins		D J Lawrence		A M Turner
	N B Costin		Mrs J G Lawrence		M A G Versallion
	I Dalgarno		K C Matthews		B Walker
	Cllr S Dixon		Ms C Maudlin		N Warren
	Mrs A L Dodwell		T Nicols		B Wells
	P Downing		G Perham		R D Wenham
	K Ferguson		A Ryan		T Woodward
	Mrs J Freeman		B Saunders		J N Young
	C C Gomm		J A G Saunders		A Zerny
	Mrs S A Goodchild		D Shelvey		

Apologies for Absence

Cllrs	P A Duckett	Cllrs	K Janes	Cllr	G Tubb
	F Firth		D McVicar		
	P Hollick		R Morris		

Officers:	Miss H Bell	–	Committee Services Officer
	Mr R Carr	–	Chief Executive
	Mr M Coiffait	–	Director of Community Services
	Mrs S Harrison	–	Director of Children's Services
	Mr J Longhurst	–	Director of Regeneration and Business
	Mrs J Ogle	–	Director of Social Care, Health and Housing
	Mr C Warboys	–	Director of Resources
	Ms M Peaston	–	Committee Services Manager
	Mr Q Baker	–	AD Legal Services (Monitoring Officer)
	Mrs M Scott	–	Director of Public Health

C/16/81. **Prayers**

Prayers were taken by the Reverend Bernard Minton, Team Vicar of Linslade.

C/16/82. Minutes**RESOLVED**

That the minutes of the meeting held on 23 February 2017 be confirmed and signed as a true and correct record.

Councillor Nicols expressed concern about the corporate style of minutes. This issue would be referred to the General Purposes Committee.

C/16/83. Members' Interests

Cllr Chapman declared a personal interest as Chairman of the Police and Crime Panel in the item relating to allowances for Police and Crime Panel Members (minute C/16/90 refers).

It was noted that in respect of this interest, a dispensation under S.33 of the Localism Act 2012 had been issued by the Monitoring Officer.

C/16/84. Questions, Statements and Deputations

The Council noted that the following Members of the public had indicated their wish to speak under the public participation provisions set out at Annex 1 of Part A4 of the Constitution.

Miss Rita Egan spoke about the cost of holding a meeting of the Council and how this was justified when there were few items on the agenda.

The Leader indicated that he would provide a written reply and advised Miss Egan that consideration was being given to including presentations on strategic issues at future meetings.

Mr Hobbs indicated a wish to speak about fluoridation of water in Central Bedfordshire. Mr Hobbs raised concerns about fluoridation and the extent to which related issues had been considered by the Council.

The Executive Member for Health indicated that he would provide a written reply.

Mrs Bagchi spoke on behalf of Bedford Allergy Support Group about its concerns relating to fluoridation and asked that the Council informs households where fluoride was present.

The Executive Member for Health would provide a written reply.

C/16/85. Petitions

No petitions were received.

C/16/86. Chairman's Announcements and Communications

The Chairman made the following announcements:

- HRH The Queen had officially opened Priory View Independent Living Scheme. The Chairman commented on how special the occasion was and thanked all officers involved in the visit
- the Chairman's civic service that would be held on Sunday 23 April and conducted by the Reverend Minton, at Linslade Church
- the retirement of Mel Peaston, Committee Services Manager. The Chairman presented a gift and recorded his gratitude for her work.

C/16/87. Leader of the Council's Announcements and Communications

The Leader made the following announcements:

- the success of the Priory View Independent Living Scheme attended by the HRH The Queen
- an update on SEMLEP, England's Economic Heartland and discussions about the Oxford- Cambridge Corridor
- the opportunity for future Council meetings to consider strategic presentations and discussions.
- the Leader recorded his thanks to Mel Peaston, Committee Services Manager and wished her all the best for her retirement.

C/16/88. Executive Member Presentations

Councillor Young Executive Member for Regeneration reported on developments within his portfolio.

- an update on the Five Year Land Supply and the delivery of housing to date
- Market town regeneration and High Street improvement projects, including 36 improvement projects with an investment of £7 million
- the Executive decision to explore a mixed use regeneration of the station area in Flitwick to look into the finance of the regeneration of Flitwick
- an update on inward investment to Central Bedfordshire.

Councillor Young responded to questions.

Councillor Dixon Executive Member for Education and Skills reported on developments within his portfolio.

- work being undertaken to improve education attainment in schools throughout Central Bedfordshire, including work on communication, supporting schools, redefining data and funding
- Basic Needs Grant.
- work underway with The Diocese of St Albans to improve the outcome of education.

Councillor Dixon responded to questions.

C/16/89.

Changes in Membership of Executive and Health & Wellbeing Board

The Council received a report of the Leader which advised of the changes to the membership of the Executive and the Health and Wellbeing Board, following the resignation from the Council of Councillor Jones, Executive Member for Health.

NOTED

1. the appointment by the Leader of the Council of the following:
 - Cllr Brian Spurr as Executive Member for Health
 - Cllr Brian Spurr to the Health and Wellbeing Board
 - Cllr Ian Dalgarno as Executive Member for Community Services (in place of Cllr Brian Spurr)
 - Cllr Richard Wenham as Deputy Leader
 - Cllr Tracey Stock as Deputy executive Member for Health
2. a change in portfolio responsibilities of the Executive Member for Education and Skills, Cllr Steven Dixon, so that while that portfolio maintains responsibility for Property and Asset Management , it will no longer be in association with the Executive Member for Corporate Resources, and the delegated powers for decision making purposes which were previously held by the Executive Member for Corporate Resources pass to the Executive Member for Education and Skills;
3. a change in portfolio responsibilities of the Deputy Executive Member for Health, now held by Cllr Tracey Stock, to include all those set out in the Community Services portfolio, as well as matters within the corporate Resources portfolio, namely Town and Parish Council matters, Community Resilience, Community Engagement and Stronger Communities.

C/16/90.

Allowance paid to Police and Crime Panel Members

The Council considered a report of the Executive Member for Corporate Resources detailing a request from Bedford Borough Council, as the administering authority for the Police and Crime Panel, to increase the allowance paid to Police and Crime Panel Members by 1% for the financial year 2017/18.

RESOLVED

that the proposed increase in allowance for Police and Crime Panel Members by 1% as set out in paragraph 4 of the report now submitted be approved.

C/16/91. Motions (if any)

No motions were received.

C/16/92. Written Questions

No written questions were received.

C/16/93. Open Questions

The Chairman invited minority groups' leaders to ask a question each prior to the consideration of questions that had been placed in the Open questions receptacle.

1. Councillor Zerny asked a question about the Sustainability and Transformation Plan for Bedfordshire, Luton & Dunstable and Milton Keynes and how this would include residents of Central Bedfordshire who lived closer to Addenbrooks or Lister hospitals.

The Executive Member for Social Care and Housing and Executive Member for Health advised that the consultation on the Sustainability and Transformation Plan had highlighted the need to include all residents in Central Bedfordshire and the hospitals wherever their needs were met. He would provide a written reply.

2. Councillor Ryan asked a question about the allocation of funding formula in schools throughout Central Bedfordshire.

The Executive Member for Education and Skills advised how the allocation of funding for schools would be distributed

3. Councillor Downing asked a question about Section 106 monies and highway safety issues in his ward.

The Executive Member for Community Services advised how Section 106 monies were allocated for highways and how specific danger spots were addressed based on police data.

4. Councillor Gomm asked a question about plans to improve the condition of roads in Central Bedfordshire.

The Executive Member for Community Services advised that funding had been secured for the purchase of a Velocity Patcher which would target pot holes.

- 5. Councillor Barker asked a question about plans for summer grass cutting.

The Deputy Member for Community Services advised that a new grass cutting contractor had been assigned from April 2017.

(Note: The meeting commenced at 6.30 p.m. and concluded at 7.50 p.m.)

Chairman

Dated

Central Bedfordshire Council

COUNCIL

Thursday, 18 May 2017

Appointment of Members, Chairmen and Vice-Chairmen to Committees and other Council Bodies 2017/18

Responsible Director: Charles Warboys, Director of Resources
charles.wayboys@centralbedfordshire.gov.uk

Purpose of this report

1. The report outlines the requirements for appointments to committees and other Council bodies, including political proportionality.
Nominations from Group Leaders will be circulated separately.

RECOMMENDATIONS

Council is asked to:

1. **confirm for the municipal year 2017/18:**
 - (a) **the structure, size and terms of reference of the committees, sub-committees and joint committees set out in sections D1, E2 and J2 of the Council's Constitution; and**
 - (b) **the allocation of seats and substitutes to these and other bodies, as listed in Appendix A to this report, in accordance with the political balance rules where they apply.**
2. **that the appointment of individual Members and substitutes to committees and other bodies be approved in accordance with nominations to be submitted by the political groups (Appendix B);**
3. **that the appointment of at least 1 member of the Council to the Central Bedfordshire Health and Wellbeing Board, nominated by the Leader, be approved (Appendix C);**

4. that the appointment of Chairmen and Vice-Chairmen of committees for the municipal year 2017/18 be approved in accordance with nominations to be submitted by the political group leaders (Appendix D);
5. to note that that the following persons have been appointed to the Children's Services Overview and Scrutiny Committee as co-opted members with voting rights on education matters for the period May 2015 to the AGM in May 2019:
 - (a) Debbie Main, NORES (supporting Catholic education)
 - (b) David Morton, Church of England Diocesan
 - (c) Stephen Court, School Parent Governor
 - (d) Gillian Deans, School Parent Governor
 - (e) Emily Rowlands, School Parent Governor.

Overview and Scrutiny Comments/Recommendations

2. Making the appointments is the responsibility of the full Council and does not fall within the remit of the overview and scrutiny process.

Principles of Proportionality

3. The principles set out in the Local Government and Housing Act 1989, in relation to bodies that are required to be proportional, are:
 - a. that not all the seats on the body may be allocated to the same political group
 - b. that the majority of seats be allocated to the majority group (see Note below)
 - c. that subject to (a) and (b) above, the total number of seats on all "ordinary" committees must be proportional to the overall balance of political groups on the Council;
 - d. that subject to (a), (b) and (c) above, the allocation of seats on individual bodies should also reflect the overall balance of political groups on the Council.
4. **Note:** Seats reserved for education co-opted members (see paragraph 19 below) are to be taken into account for the purpose of determining how many seats constitute a majority.

5. In the context of the Act, the term ‘ordinary’ committees includes only committees that have delegated powers to discharge the Council’s statutory functions, and does not include informal bodies that are not committees.
6. A ‘political group’ is constituted when two or more Members sign a written notice, delivered to the Proper Officer, declaring their wish to be treated as a political group and giving the name of the group and of the group’s leader.
7. Where there are Members who do not belong to any political group, a proportionate number of the available seats will not be allocated to any political group; and the Council is required to appoint to those seats from among the Members who do not belong to any political group, according to its discretion. Thus a single independent Member cannot constitute a political group but should be taken into account for the purpose of the overall allocation of available seats.

Appointment of Councillors to Committees, etc

8. It is necessary to appoint Members to serve on the various committees, joint committees and other Member forums listed in **Appendix A** for the municipal year 2017/18. Also shown are the legal and/or constitutional requirements relating to each committee, etc., including the agreed constitutional requirements for some joint bodies.
9. **Appendix A** shows the calculations for each of the ‘ordinary’ committees, joint committees and other Council bodies where the political balance rules apply, as listed under section ‘A. Proportional Bodies’.
10. These calculations are based on the overall balance of political groups on the Council which is as follows:

	Conservative	Independent	Labour	Liberal Democrat	Total
no + % of Cllrs	53 89.83	3 5.08	2 3.39	1 1.69	59 100
The total number of seats allocated proportionally	72.76	4.12	2.75	1.37	81

11. Applying a simple proportional basis to each proportional body individually (without reference to overall balance) would produce an allocation of seats on each body as set out below.

No of seats	Conservative	Independent Group	Labour	Liberal Democrat
20	18	1	1	0
19	17	1	1	0
18	16	1	1	0
17	15	1	1	0
16	14	1	1	0
15	14	1	0	0
14	13	1	0	0
13	12	1	0	0
12	11	1	0	0
11	10	1	0	0
10	9	1	0	0
9	8	1	0	0
8	7	1	0	0
7	6	1	0	0
6	6	0	0	0
5	5	0	0	0
4	4	0	0	0

12. **Appendix A** shows how individual committee memberships could be constituted on this basis. Group leaders have been apprised of this approach and the proposed membership is set out at **Appendix B**.
13. The number of substitutes is shown in brackets, where they may be appointed. Under the constitution, these will be half the number of seats that each political group holds on the particular committee, being a minimum of one and rounded up in the case of odd numbers. Each independent Member not belonging to a political group within the Council is entitled to nominate a substitute to attend in his/her place.
14. Non-proportionate bodies are listed in Section B of **Appendix A**.
15. The Appointments Panel, from which individual Appointments Sub-Committees will be selected, will need to be appointed at a special meeting of the General Purposes Committee following the Council meeting. Each Sub-Committee will appoint its own Chairman for the meeting.

16. The Health and Wellbeing Board, a statutory Committee of the Council from April 2013, must, under S194 of the Health and Social Care Act 2012, include at least one member of the Council nominated by the Leader and appointed by the Council, plus certain Council officers with particular statutory responsibilities, a representative of the Local Healthwatch organisation and a representative of each relevant clinical commissioning group. The Council may also appoint such other persons as it thinks appropriate. The recommended nominations by the Leader are set out in **Appendix C**.
17. There is a separate report on the agenda on the appointment of the Executive, which is not required to be proportionate, by the Leader of the Council.

Appointment of Chairmen and Vice-Chairmen

18. The Council is also requested to appoint Chairmen and Vice-Chairmen of the Council's 'ordinary' committees, nominations for which are submitted in **Appendix D**. The nomination for the Health and Wellbeing Board is also included in **Appendix D**. In the event of more than one nomination being received for the chairmanship or vice-chairmanship of a committee, each nomination in respect of that office will need to be put to the vote. The Vice-Chairman of the Health and Wellbeing Board shall be appointed by the Board at its first meeting in 2017/18, on 12 July 2017.

Appointment of Co-opted Members for Education Matters

19. At the Annual Meeting on 21 May 2015, Council determined that the period of appointment of co-opted Members for Education Matters should be for a 4-year term and would end at the Council's Annual Meeting in 2019.

Council Priorities

20. The appointment of members to Committees enables the Council's priorities to be addressed through the decision making processes and will contribute to the proper running of the Council, enabling it to meet its priorities and ambitions, as set out in the Council's 5-Year Plan: <http://www.centralbedfordshire.gov.uk/council/five-year/plan.aspx>

Legal Implications

21. The appointment of elected Members must comply with the proportionality requirements in sections 15 and 16 of the Local Government and Housing Act 1989.

22. The appointment of co-opted members to the Children's Services Overview and Scrutiny Committee must comply with paragraphs 7 and 9, Schedule 1 of the Local Government Act 2000 and The Parent Governor Representatives (England) Regulations 2001 (S.I. 2001/478).

Financial Implications

23. There are no financial implications.

Equalities Implications

24. There are no equalities implications in making the appointments to the committees.

Conclusion and next Steps

25. Further to the membership of committees being set, meetings will take place in accordance with the Calendar of Meetings 2017/18, agreed by Council on 19 January 2017.

Appendices

Appendix A – Member Appointments required by Annual meeting of Council

Appendix B – Nominations for Membership of Committees, etc. 2017/18 (To follow)

Appendix C – Nominations from the Leader of the Council for Councillors to be members of the Health and Wellbeing Board in 2017/18 (To follow)

Appendix D – Nominations for Chairmanship and Vice-Chairmanship of Committees 2017/18 (To follow)

Background Papers

26. The following background papers, not previously available to the public, were taken into account and are available on the Council's website:

None

Report author:

Sandra Hobbs, Senior Committee Services Officer
sandra.hobbs@centralbedfordshire.gov.uk

Appendix A

MEMBER APPOINTMENTS REQUIRED BY ANNUAL COUNCIL ON 18 MAY 2017

Committee, Sub-Committee, Panel, etc.	Total No. of Councillors (substitutes in brackets)	Conservative 53	Independent 3	Labour 2	Liberal Democrat 1	
A. PROPORTIONATE BODIES						
A1. 'Ordinary' Committees (proportionate)						
Corporate Resources OSC	9 (5)	8 (4)	0	1(1)	0	
Children's Services OSC	10 (6)	9 (5)	0	1(1)	0	
Social Care, Health & Housing OSC	9 (5)	8(4)	0	0	1(1)	
Sustainable Communities OSC	9 (5)	8(4)	1(1)	0	0	
Audit	7 (4)	6 (3)	1(1)	0	0	
Development Management	13 (7)	12(6)	1(1)	0	0	
General Purposes	12 (7)	11(6)	1(1)	0	0	
Licensing	12 (7)	10(5)	1(1)	1(1)	0	
Total	81					
<p>Notes:</p> <p>1. Overview and Scrutiny Committees (OSCs) must not include in their membership (a) any Executive Members; or (b) any Deputy Executive Members if the particular OSC's terms of reference cover any portfolio with which he/she assists.</p>						

2. Unless the Council were to decide otherwise, with no Member voting against, the Conservative group will require a majority of all the seats, including co-opted member seats, on the Children's Services Overview and Scrutiny Committee.
3. The Audit Committee membership **may not** include (a) any Executive Member; or (b) any Deputy Executive Member, or (c) any member of the Corporate Resources OSC.
4. The General Purposes Committee **must** include at least three Executive Members.

A2. Joint Committee (proportionate but not part of the overall seat allocation)

	Total seats	Cons	Ind	Lab	LD
Wixams Joint Development Control	9 (4)	8 (3)	1 (1)	0 (0)	0

Note: Appointments to the Wixams Joint Development Control Committee are, as far as practicable, to reflect political balance within the Council. The Chairman of the Development Management Committee shall normally be included in the membership and shall act as a Co-Chair. Up to 4 named substitutes may also be appointed by each authority. Each Council shall appoint its Members to the Joint Committee in accordance with the requirements of Section 15 of the Local Government and Housing Act 1989.

A3. Other Council Bodies (proportionate but not part of the overall seat allocation)						
	Total seats	Conservative	Independent	Labour	Lib Dem	
Appeals Panel (see note 1)	9 (5)	8(4)	0	1(1)	0	
Appointments Panel (appointed by General Purposes Committee) (see note 2)	5 (3)	4(2)	1(1)	0	0	
Corporate Parenting Panel (see note 3)	8 (5)	7(4)	0	0	1(1)	
Standing Advisory Council for Religious Education (SACRE) (see note 5)	5 (3)	4(2)	0	1 (1)	0	

Notes:

1. Members of the Appeals Panel will be appointed as required to individual Appeals Committees, each comprising 3 - 5 councillors appointed in accordance with political balance.
2. In addition all Executive Members are on the Appointments Panel to enable the relevant Executive Member to attend an Appointments Sub-Committee. The Panel forms the body from which members will be drawn to form individual Appointments Sub-Committees. A Sub-Committee will be composed of 3 – 5 Members (normally 2 – 4 Conservative and 1 Independent, including at least 1 Executive Member). Members will be appointed to a Sub-Committee by the Monitoring Officer.
3. The membership of the Corporate Parenting Panel **must** include the Executive Member for Social Care and Housing and Lead Member for Children’s Services, a Deputy Executive Member for Children’s Social Care **and** a member of the Social Care, Health and Housing Overview and Scrutiny Committee.
4. Members appointed to the Standing Advisory Council for Religious Education (SACRE) should have an interest in collective worship and religious education, as required by its constitution.

B. NON-PROPORTIONATE BODIES

B1. Other Committees and Sub-Committees (non-proportionate)

Executive	3-10 (0)	
Health and Wellbeing Board	At least 1 member of the Council (see note 2)	

Notes:

1. The Executive does not have to comply with political balance rules. It will comprise the Leader of the Council and other Members appointed by the Leader.
2. The Council is required to appoint at least 1 member of the Council to the Health and Wellbeing Board, on the nomination of the Leader. Under s194 of the Health and Social Care Act 2012, certain officers with statutory responsibilities are also by reason of their office members of the Board, plus a representative of the Local HealthWatch organisation, a representative of each clinical commissioning group, and such other persons as the local authority thinks appropriate.

B2. Joint Committees (non-proportionate)		
Dunstable Joint Committee (see Note 1)	5 (0)	
Houghton Regis Town Centre Management (see Note 2)	4 (0)	
Leighton-Linslade Partnership Committee (see Note 3)	5 (0)	
Biggleswade Joint Committee (see Note 4)	4 (2)	
<p>Notes:</p> <ol style="list-style-type: none"> 1. Dunstable Joint Committee (TCMC) must comprise 5 elected representatives of wards in Dunstable. Under the regulations for joint committees whose role covers less than two-fifths of the Council's total area or population, political balance rules do not apply. (The DJC currently comprises 5 Conservatives) 2. Houghton Regis Partnership Committee members must be members of a Houghton Regis ward. Likewise, political balance rules do not apply. 3. Leighton-Linslade Partnership Committee members must be (a) Executive Members or (b) members for a Leighton-Linslade ward. Likewise, political balance rules do not apply. (The LLPC currently comprises 5 Conservatives.) 4. Biggleswade Joint Committee must be (a) members for a Biggleswade ward or (b) Executive Members. The named substitutes must be Executive members. Likewise, political balance rules do not apply. (The Biggleswade Joint Committee currently comprises 4 Conservatives and 2 Conservative substitutes.) 		

B3. Other Panels and Informal Bodies requiring Council Appointments (non-proportionate)		
Joint Adoption Panel	1 (0)	
Fostering Panel	1 (0)	
Fostering Permanence Panel	1 (0)	

B.4 Other Committees & Sub-Committees to be appointed as needed (for information only)

Joint Health Overview and Scrutiny Committees are to be appointed by the Monitoring Officer as required from the membership of the Health and Social Care Overview and Scrutiny Committee, in consultation with the Chairman and the Vice-Chairman of that Committee. Appointments are subject to (a) the political balance rules if more than 2 members are appointed; and (b) subsequent report to Council for information in any event.

B5. Other Bodies (for information only)

The Executive Member for Education and Skills by reason of their office serves on the following bodies:

- Schools Forum (non-voting)

The Executive Member for Social Care and Housing and Lead Member for Children's Services by reason of their office serves on the following bodies:

- Local Safeguarding Children Board
- Corporate Parenting Panel.

Central Bedfordshire Council

COUNCIL

Thursday, 18 May 2017

Composition of the Executive and Scheme of Delegation of Executive Functions

Report of: Cllr James Jamieson, Leader of the Council
james.jamieson@centralbedfordshire.gov.uk

Responsible Director: Charles Warboys, Director of Resources,
charles.warboys@centralbedfordshire.gov.uk

Purpose of this report

1. This report sets out the composition of the Executive for the coming year. The report also draws Members' attention to the Scheme of Delegation of Executive Functions. **The Portfolio roles and names of the Executive and Deputy Executive Members will be circulated separately.**

RECOMMENDATIONS

The Council is asked to:

1. note that Cllr Carole Hegley remains the designated Lead Member for Children's Services;
2. note the composition of the Executive and the allocation of portfolios, as set out at Appendix A;
3. note the scheme of delegation of Executive functions, as set out at Part C3 of the Council's Constitution.

Overview and Scrutiny Comments/Recommendations

2. The composition of the Executive and the scheme of delegation of Executive functions do not form part of the business of the overview and scrutiny committees.

Constitutional Requirement

3. The Council's Constitution requires the Leader of the Council to report at the annual meeting of the Council following an election on the composition of the Executive and the proposed scheme of delegation of Executive functions (Part C4 Executive Procedure Rules, paragraph 1.2).

4. Thereafter only changes are required to be reported at the annual meeting. Nonetheless, setting out the full details provides an up-to-date record, and so this report sets out the full composition.

Composition of the Executive

5. The Executive will continue to comprise the Leader plus 7 Councillors, including a Deputy Leader. The names of the Executive Members and the details of the portfolios are set out in Appendix A (to follow).
6. Under the terms of Part C1 paragraph 6.2 of the Constitution, the Leader is required to designate a member of the Executive as Lead Member for Children's Services under section 19(1) of the Children Act 2004. Cllr Carole Hegley continues to hold this position.

Scheme of Delegation of Executive Functions

7. The Scheme of Delegation of Executive Functions is set out at Part C3 of the Council's Constitution.

Deputy Executive Members

8. The Leader of the Council has previously appointed Deputy Executive Members to support the Executive Members in carrying out their role and is continuing this practice. The Deputies are not members of the Executive as the Executive is restricted to comprising the Leader plus at least two, but no more than nine, Executive Members.

Council Priorities

9. The appropriate structure of the Executive will contribute to the proper running of the Council, enabling it to meet its priorities and ambitions, as set out in the Council's 5-Year Plan:
<http://www.centralbedfordshire.gov.uk/council/five-year/plan.aspx>

Legal Implications

10. The composition of the Executive and its scheme of delegations are in line with legal and constitutional requirements.

Financial Implications

11. There are no additional budgetary implications.

Equalities Implications

12. There are no equalities implications relating to the appointment of the Executive or the Executive's Scheme of Delegations.

Conclusion and next Steps

13. The Executive Members will continue to carry out their work in the ensuing year.

Appendices

Appendix A – Portfolio Roles and names of the Executive and Deputy Executive Members – **To follow.**

Background Papers

14. The following background papers, not previously available to the public, were taken into account and are available on the Council's website:

None

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